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Rishta Nata
United States of America

Nikāh Form Instructions

The Nikāh form is a legal document; do not alter, white-out, or strike-through on the finalized Nikāh form.

The Bride, the Bridegroom, witnesses, and Jama'at President should read all instructions.

General instructions:

1. Four original copies of the Nikāh forms are to be completed with original signatures and must be submitted with the following documents:
 - a. Marriage certificate issued by the government authority.
 - b. Binding Arbitration Agreement issued by U.S. Jama'at.
 - c. Premarital counseling certificate issued by U.S. or other Jama'at
 - d. In case there has been a divorce (TALAQ/ KHUL'), documents of divorce must be attached with the NIKĀH form.
2. If both the bride and bridegroom are in the US, and the Nikāh is to be performed in the U.S., signatures of National Secretary Rishta Nata are not required. However, if anyone of them is from outside the USA, both parties will need signatures from the Amir/National Secretary Rishta Nata (or representative) of their respective countries before the Nikah.
 - a. Minimum processing time for verification from headquarters is one week from the date of receipt of a completed form. Allow at least another week for mailing. If you plan to bring the form for verification by hand, please call 301-879-0110 and make an appointment before coming.
3. A Nikāh must be announced by a Missionary/Murabbi. If this is not possible, a written permission is required from National Amir.
 - a. After the Nikāh announcement, all four original signed copies of the Nikāh forms must be mailed to the National headquarters for registration by the officiator of the Nikah.
 - b. The Headquarter Address: Attn: Nikāh Office Baitul Rahman, 15000 Good Hope Rd, Silver Spring, MD 20905-4120.
 - c. Once registered, the Headquarters retains two copies for Jama'at records, and two copies are returned via USPS to the bride and the bridegroom.
4. When writing dates on the Nikāh form, the month must be spelled. For example, instead of writing 4/8/2018, write April 8th, 2018, to avoid confusion.
5. The bride, bridegroom, or guardian should sign the Nikāh form in the presence of male witnesses. The date of signature of the bride's witness must be the same as the date of the bride's signatures. Likewise, the date of signature of the bridegroom's witness must be the same as the date of the bridegroom's signature.
 - a. Important: The bride's guardian(Wali) or his representative(Wakil) is NOT permitted to sign as a witness.

- b. The bride and the bridegroom are permitted to have the same two people as their witnesses.
6. The Jama'at President is responsible for ensuring that the name, member codes and all other relevant information are accurate before signing a Nikāḥ form. The president should not verify a Nikāḥ form if the person belongs to a different Jama'at.
7. The Jama'at President should put the official stamp in addition to his signature. If the stamp is not available, the President should print his name and the name of the Jama'at.
8. The amount of dower money (Haq Mehr) must be clearly stated in US dollars. Otherwise, please specify the currency (e.g Pak rupees, Canadian dollars etc.,)





NIKĀH (MARRIAGE) FORM

Registration No: _____

PLEASE READ THE ATTACHED INSTRUCTIONS CAREFULLY BEFORE COMPLETING

It is preferred that the Nikah form be typed and printed (online fillable form). If handwritten, it should be in ALL CAPS.

I. TO BE COMPLETED BY THE WALĪ (GUARDIAN) OF THE BRIDE:

Marriage of Miss _____ D/o _____
First Middle Last First Middle Last

Date of Birth _____ Member Code _____
Month/Day/Year (Ex: September 20th, 1990)

Address _____

is proposed with Mr. _____ S/o _____
First Middle Last First Middle Last

Date of Birth _____ Member Code _____
Month/Day/Year (Ex: September 20th, 1990)

Address _____

with a Mahr (dower money) of _____ with the consent of bride, of which

A) _____ has been received in the form of cash/jewelry details of which
Currency
are as follows: _____

B) Nothing has been received yet.

She is: Never Married.

Widowed, and the period of waiting has passed ('Idda).

Divorced, and the period of waiting has passed ('Idda).

In case there has been a divorce (TALAQ/ KHUL'), documents of divorce are attached with the
NIKĀH form

I am the legitimate Walī (Guardian) of the proposed bride and am related to her as _____.

It is requested that the NIKĀH ceremony be performed.

Name of Walī (Guardian) _____ S/o _____
First Middle Last First Middle Last

Member Code _____ Address _____

Phone _____ Email _____

Signature _____ Date _____
Month/Day/Year

II. TO BE COMPLETED IF THE WALĪ (GUARDIAN) CANNOT PERSONALLY ATTEND THE NIKĀH CEREMONY:

Since I cannot attend the NIKĀH ceremony in person, I hereby appoint the following to execute the instrument of NIKĀH on my behalf as my Wakil (representative):

Name _____ S/o _____
First Middle Last First Middle Last

Member Code _____ Address _____

Signature of the Walī (Guardian) _____ Date _____
Month/Day/Year

(Please note that the dates of signature of Walī (Guardian) and both witnesses must be the same)

WITNESS I: Name _____ S/o _____
First Middle Last First Middle Last

Member Code _____ Address _____

Signature _____ Date _____
Month/Day/Year

WITNESS II: Name _____ S/o _____
First Middle Last First Middle Last

Member Code _____ Address _____

Signature _____ Date _____
Month/Day/Year

I hereby agree to act as Wakil (Representative) of Mr. _____
First Middle Last

S/o _____ on the occasion of the NIKĀH of
First Middle Last

Miss _____ D/o _____
First Middle Last First Middle Last

Signature of the Wakil (Representative) _____ Date _____
Month/Day/Year

III. TO BE COMPLETED BY THE BRIDE:

In accordance with the terms agreed upon by my Walī (Guardian) mentioned above, I hereby agree to my NIKĀH with Mr. _____ S/o _____
First Middle Last First Middle Last

with a Mahr (dower money) of _____ of which

A) _____ has been received in the form of cash/jewelry details of which
Currency

are as follows: _____

B) Nothing has been received yet.

Signature of the Bride: _____ Date _____
Month/Day/Year

WITNESSES: We hereby testify that the above form has been completed, by the legitimate Walī (Guardian) of the bride and that she has expressed her consent to this **NIKĀH** and has signed the form in our presence.
(Please note that the dates of signature of the Bride and both witnesses must be the same)

WITNESS I: Name _____ S/o _____
First Middle Last First Middle Last

Member Code _____ Address _____

Signature _____ Date _____
Month/Day/Year

WITNESS II: Name _____ S/o _____
First Middle Last First Middle Last

Member Code _____ Address _____

Signature _____ Date _____
Month/Day/Year

IV. VERIFICATION OF THE BRIDE BY AMIR/ PRESIDENT OF THE JAMA'AT: FOR OFFICIAL USE ONLY:

A. Miss _____
First Middle Last

Member Code _____ D/o _____
First Middle Last

B. (1) Is a born Ahmadi. (2) Has been Ahmadi since _____
Month/Year

C. Mr. _____ S/o _____
First Middle Last First Middle Last

is the legitimate Walī (Guardian) according to Islamic law.

D. The witnesses have testified that the proposed bride has signed this form of her own free will.

E. In case there has been a TALAQ or KHUL' documents of divorce are attached with the NIKĀH form.

OFFICIAL STAMP

Signature of Local Jama'at President _____ Date _____

Month/Day/Year

OFFICIAL STAMP

Signature of National Amir/ _____ Date _____

National Secretary Rishta Nata

Month/Day/Year

V. TO BE COMPLETED BY THE BRIDEGROOM:

I _____ S/o _____
First Middle Last First Middle Last

Date of Birth _____ Member Code _____
Month/Day/Year (Ex: September 20th, 1990)

Address _____

Phone _____ Email _____

solemnly affirm that I agree to my NIKĀH with Miss _____
First Middle Last

D/o _____ with a Mahr (dower money) _____
First Middle Last Currency

of which:

(A) _____ have been paid to her in the form of cash/jewelry, details of which are as follows:
Currency

(B) Nothing has been paid yet and I will pay it.

(C) Please check all that apply:

This is my First NIKĀH		The former wife is deceased	
This is my Second NIKĀH		I have divorced (TALAQ) my former wife	
The first wife is present		The former wife has obtained divorce (KHUL‘)	
If the situation is other than the above mentioned, give details:			

(D) In case of second marriage the documents pertaining to the TALAQ / KHUL‘ are attached with the NIKĀH form.

Signature of the Bridegroom _____ Date _____
Month/Day/Year

(Please note that the dates of signature of the bridegroom and both witnesses must be the same)

WITNESS I: Name _____ S/o _____
First Middle Last First Middle Last

Member Code _____ Address _____

Signature _____ Date _____
Month/Day/Year

WITNESS II: Name _____ S/o _____
First Middle Last First Middle Last

Member Code _____ Address _____

Signature _____ Date _____
Month/Day/Year

VI. TO BE COMPLETED IF THE BRIDEGROOM CANNOT ATTEND THE NIKĀH CEREMONY IN PERSON:

Since I cannot attend the NIKĀH ceremony in person, I hereby appoint the following to execute the instrument of NIKĀH on my behalf as my Wakil (representative):

Name _____ S/o _____
First Middle Last First Middle Last

Member Code _____ Address _____

Signature of the Bridegroom _____ Date _____
Month/Day/Year

(Please note that the dates of signature of Bridegroom and both witnesses must be same)

WITNESS I: Name _____ S/o _____
First Middle Last First Middle Last

Member Code _____ Address _____

Signature _____ Date _____
Month/Day/Year

WITNESS II: Name _____ S/o _____
First Middle Last First Middle Last

Member Code _____ Address _____

Signature _____ Date _____
Month/Day/Year

I hereby agree to act as Wakil (representative) of Mr. _____
First Middle Last

S/o _____ on the occasion of his NIKĀH.
First Middle Last

Signature of the Wakil (representative) _____ Date _____
Month/Day/Year

VII. VERIFICATION OF THE BRIDEGROOM BY AMIR/PRESIDENT OF THE JAMA'AT: FOR OFFICIAL USE ONLY

A. Mr. _____
First Middle Last

Member Code _____ S/o _____
First Middle Last

(1) Is a born Ahmadi (2) Has been Ahmadi since _____
Month/Year

B. This is his first Nikāh

C. This is his second marriage. The first wife:

(1) has been divorced (TALAQ)

(2) is deceased

(3) has obtained KHUL'

(4) is present

D. In case of second marriage the documents pertaining to the /TALAQ/KHUL' are attached with the NIKĀH form.

OFFICIAL STAMP

Signature of Local Jama'at President _____ Date _____
Month/Day/Year

OFFICIAL STAMP

Signature of National Amir/
 National Secretary Rishta Nata _____ Date _____
Month/Day/Year

FOR OFFICIAL USE ONLY

VIII. CERTIFICATION BY CENTRAL/NATIONAL MARRIAGE DEPARTMENT:

- A. The witnesses have testified that the proposed bride has signed this form of her own free will.
- B. I have thoroughly examined the above form. It is complete and fully in accordance with the regulations.

Signature: Incharge Marriage Department _____

Date and Stamp _____

Signature: Nazir Islah-o-Irshad _____

Date and Stamp _____

IX. TO BE COMPLETED AT THE TIME OF THE ANNOUNCEMENT OF NIKĀḤ:

Place of NikāḤ Ceremony _____

Date of NikāḤ Ceremony _____
Month/Day/Year

Person performing NikāḤ

Name _____ S/o _____
First Middle Last First Middle Last

Address _____

Signature _____ Date _____
Month/Day/Year

X. WITNESSES OF NIKĀḤ CEREMONY:

WITNESS I: Name _____ S/o _____
First Middle Last First Middle Last

Member Code _____ Address _____

Signature _____ Date _____
Month/Day/Year

WITNESS II: Name _____ S/o _____
First Middle Last First Middle Last

Member Code _____ Address _____

Signature _____ Date _____
Month/Day/Year

Registration No. _____

Date: _____
Month/Day/Year



BINDING ARBITRATION AGREEMENT

This agreement only relates to disputes concerning the payment of Haq Mahr (Dower). This agreement consists of two pages and a notarization page. Instructions for filling out this document may be found on page 4. It is important that the instructions be carefully read and followed in completing the form

<p>THIS AGREEMENT made on the _____ day of the month of _____ in the year 20_____, in the City/Town/Village of _____, State of _____ between Prospective Husband:</p>
<p>residing at: _____</p>
<p>and Prospective Wife: _____</p>
<p>residing at: _____</p>

The Prospective Husband and Prospective Wife (hereinafter “parties”), who intend to be married in the near future, hereby agree as follows:

- I. Should a dispute concerning the payment of *Haq Mahr* (Dower) arise between the parties after *Nikah* and/or marriage, they agree to refer their marital dispute to the *Qadha’a* Board of the Ahmadiyya Muslim Community USA (currently located at 15000 Good Hope Road, Silver Springs, MD 20905, Tel: 301-879-0110), acting as an arbitration panel, for a binding decision.
- II. The final decision of the *Qadha’a* Board shall be fully enforceable in any court of competent jurisdiction.
- III. The parties agree that the *Qadha’a* Board has exclusive jurisdiction to decide all issues related to any and all disputes concerning *Haq Mahr* (Dower) that may arise between them, during or after their *Nikah* and/or marriage as well as any issues arising from this agreement.
- IV. Upon complaint of any party to this agreement, the parties agree to appear in person before the *Qadha’a* Board at the demand of the *Qadha’a* Board.
- V. Failure of either party to perform his or her obligations under this Agreement shall make that party liable for all costs awarded by either the *Qadha’a* Board or a court of competent jurisdiction,

	INITIALS	
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including reasonable attorney's fees, incurred by one side in order to obtain the other party's performance of the terms of this Agreement.

- VI. The decision of the *Qadha'a* Board shall be made in accordance with Ahmadiyya Jurisprudence. The parties waive their right to contest the jurisdiction or procedures of the *Qadha'a* Board or the validity of this Agreement in any other forum other than the *Qadha'a* Board. The parties agree to abide by the bylaws of the *Qadha'a* Board (which are available by calling the *Qadha'a* Board). The *Qadha'a* Board shall follow its bylaws, which shall govern this arbitration to the fullest extent permitted by law.
- VII. The parties agree to cooperate with the adjudication of the *Qadha'a* Board in every way and manner. In the event of the failure of either party to appear before the *Qadha'a* Board upon reasonable notice, the *Qadha'a* Board may issue its decision despite the defaulting party's failure to appear, and may impose costs and other penalties as legally permitted.
- VIII. This Agreement may be signed in one or more duplicates, each one of which shall be considered an original.
- IX. This Agreement constitutes a fully enforceable arbitration agreement. Should any provision of this Agreement be deemed unenforceable, all other surviving provisions shall still be deemed fully enforceable; each and every provision of this Agreement shall be severable from the other.
- X. Each of the parties acknowledges that he or she has been given the opportunity prior to signing this Agreement to consult with his or her own attorney or advisor. If a party, after careful review, chooses not to sign this Agreement, the *Qadha'a* Board shall have the responsibility to inform the other party of such failure.

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In witness of all of the above, the Prospective Husband and Prospective Wife have entered into this Agreement:

Please sign again only in the presence of a Notary

SIGNATURE OF PROSPECTIVE HUSBAND: _____

ACKNOWLEDGMENT FOR PROSPECTIVE HUSBAND

STATE OF _____ COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ (date) by

(name of person acknowledged).

Notary Public

Printed Name: _____ My Commission Expires: _____

SIGNATURE OF PROSPECTIVE WIFE: _____

ACKNOWLEDGMENT FOR PROSPECTIVE WIFE

STATE OF _____ COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ (date) by

(name of person acknowledged).

Notary Public

Printed Name: _____ My Commission Expires: _____

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INSTRUCTIONS

INTRODUCTION

This Agreement is intended to facilitate the timely and proper resolution of issues related to *Haq Mahr*. **This Agreement should be carefully reviewed, discussed, and then signed, as far ahead of the wedding day itself as is practically feasible.** Advice of proper legal counsel on both sides is certainly encouraged.

BINDING CIVIL COURT EFFECT

When properly executed, this Agreement is enforceable as a binding arbitration agreement in the courts of the United States of America. This needs to be explained to the parties. This Agreement should only be used when the parties expect to reside in the United States upon marriage. For those who will reside in the United States, the Qadha'a Board will appoint the proper arbitrators to hear and resolve matters throughout the country.

NOTARIZATION

Both parties are required to have this Agreement notarized. A notarization form is included in the document. Notaries can usually be found in banks, legal offices, etc.

ADDITIONAL FORMS


Some couples, for financial or other reasons, sign other prenuptial agreements. In such cases they may find it useful or practical to sign this document and incorporate this arbitration agreement by reference into any additional agreement. Additional copies of this document can be obtained from the offices of the Qadha'a Board.

SAFEKEEPING OF THIS FORM

Prospective Husband and Prospective Wife should keep his or her own copy of this Agreement in a safe place.

FURTHER INFORMATION

Further information regarding this Agreement, or further information concerning the procedures to be followed for resolution of any matters or disputes covered by this Agreement, may be obtained from the Qadha'a Board USA, which has disseminated this form Agreement.



**THE QADHA'A BOARD
AHMADIYYA MUSLIM COMMUNITY USA**

15000 GOOD HOPE ROAD,
SILVER SPRING, MD 20905
Tel: (301) 879-0110

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